

KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY

April 11, 2018

1:00 pm

Board Members Present: Amy Adkins, Jacob Hack, Karen Leek, Carol Scherbak, Melanie Marrs, Jaime Warren, Sharon Whitaker, Steve Wells

Board Members Absent: Betty Brown

ExOfficio Members: Shan Dutta, Elizabeth Morgan

Guests: Doyle Decker, Kristalynne Reynolds, Ashley Ison, Judy Woolever, Koby L, Marcus Mitchell, and Douglas Roy, Somerset Community College; Dewey Crawford; Carson Kerr, Public Protection Cabinet

AGENDA ITEM	Time	DISCUSSION	Action
Call to order	1 minute		Meeting was called to order at 1:00pm
Approval of March Minutes	2 minutes		A motion to approved March minutes was made by Jaime Warren. Sharon Whitaker seconded. Motion passed.
Approval of Board Travel and per diem	1 minute		Carol Scherbak made a motion to approve board travel and per diem. Steve Wells seconded. Motion passed.
Review of Office Personnel Time Records	3 minutes		Board chair reviewed office timesheets. No issues were noted.
Committee Reports	20 minutes	<p><u>Education Committee:</u> An individual that is enrolled in the Independent Study Course submitted a log of t-spine x-rays and asked the committee to consider these as the requirement for chest x-rays. The committee denied this request; the individual is required to complete fifty chest x-rays to complete the study course.</p>	<p>The education committee made a recommendation to designate funds for scholarships. Melanie Marrs seconded. Following discussion, the recommendation was amended to designate funds for scholarships pending further investigation of budgetary and regulatory processes. Jaime Warren seconded. Recommendation passed.</p>

AGENDA ITEM	Time	DISCUSSION	Action
		<p><u>Complaint/Violation Committee:</u></p>	<p>The complaint/violation committee made a recommendation to approve the Agreed Order in case 17.05A for an individual that worked without a valid license. Carol Scherbak seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to open an investigation in case 18.03. Jaime Warren seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a 45-day suspension and \$1,500 civil penalty in case 18.05 for an individual that worked without a valid license. Karen Leek seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a 5-day suspension and \$50 civil penalty in case 18.11 for an individual that worked without a valid license. Melanie Marrs seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a 5-day suspension and \$150 civil penalty in case 18.12 for an individual that worked without a valid license. Melanie Marrs seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to ratify the initiating complaint issued by the Executive Director and open an investigation in case 18.13 for an individual that worked without a valid license. Jaime Warren seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to ratify the initiating complaint issued by the Executive Director in case 18.14 for an individual that worked without a valid license. Carol Scherbak seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a cease and desist letter in case 18.15 for unlicensed practice. Karen Leek seconded. Recommendation passed.</p>

AGENDA ITEM	Time	DISCUSSION	Action
		<p><u>Applications Committee:</u></p> <p><u>Communications Committee:</u> No report</p> <p><u>Regulations Revision Committee:</u> a. Two guests attended the committee meeting to provide details about the education and credentialing of ultrasound technologists, as well as efforts in other states to promote licensure. Currently, there are four states that license ultrasound technologists. The committee will continue researching information related to the topic; however, licensure would require statutory and regulatory changes to implement. b. The committee received an inquiry from a licensed radiographer as to</p>	<p>The applications committee made a recommendation to deny the Independent Study Course application for Jennifer Stewart; the facility does not have x-ray equipment and no alternative clinical setting was provided. Karen Leek seconded. Recommendation passed.</p> <p>The applications committee made a recommendation to deny the Independent Study Course application for Megan Moore; the facility only has a portable x-ray unit. Sharon Whitaker seconded. Recommendation passed.</p> <p>The applications committee made a recommendation to approve the reinstatement application for Debra Glass. Jaime Warren seconded. Recommendation passed.</p> <p>The applications committee made a recommendation to deny the Independent Study Course application for Raeven Kraning, as the application was received after the program was removed from the administrative regulations. Carol Scherbak seconded. Recommendation passed.</p>

AGENDA ITEM	Time	DISCUSSION	Action
		<p>whether a radiographer may operate electronic brachytherapy equipment. Electronic brachytherapy equipment should only be operated by a licensed radiation therapist. Carol Scherbak provided a brief description of the equipment, which is a relatively new technology that uses high dose rate for the treatment of skin cancer (at a minimum of 12 Gy/hour) and is being marketed to dermatology offices in Kentucky. Ms. Scherbak shared her concern that the cabinet (Cabinet for Health and Family Services, Radiation Health Branch) may not be aware that this equipment is being utilized in the state.</p>	<p>The regulations revision committee made a recommendation to send a letter to the licensed radiographer stating the individual cannot operate the electronic brachytherapy equipment and send a letter to the Radiation Health Branch informing them of the new technology. Steve Wells seconded. Recommendation passed.</p>
Old Business	15 minutes	<p><u>Reorganization Updates</u> HB 465 passed the house, and was assigned to the Senate Committee on Licensing, Occupations, & Administrative Regulations; there are two days left in the legislative session.</p> <p><u>MOA with CHFS for Inspections:</u> Document has been drafted and signed by board chair.</p>	
Executive Director Update	5 minutes	<p><u>License Update:</u> March</p> <ul style="list-style-type: none"> a. New: 60 b. Renewal: 621 c. ISC: 9 d. Late: 4 e. Follow-up to late license submissions: in committee 	

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		<p><u>Related legislative activity:</u> None</p> <p><u>Budget: Report for March distributed</u></p> <ul style="list-style-type: none"> a. Revenue b. Expenditures c. YTD Balance d. Outstanding Bills <p><u>Other:</u></p> <ul style="list-style-type: none"> a. Record Retention Schedule Review: ongoing 	
New Business			
Future meetings		<p>May 9, 2018</p> <p><i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: 125 Holmes Street, First Floor Conference Room</i></p>	
Meeting adjourned			<p>Steve Wells made a motion to adjourn meeting. Sharon Whitaker seconded motion. Meeting adjourned at 1:33pm.</p>